

Training Calendar: July - December 2023

2023 年 7月-12 月培训日程表

Schedule	Topics	Language	Price RMB
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July

4	【Online &Offline】Power Automate Application for End User Power Automate 流程自动化应用(线上和线下)	CN	1800
6-7	Communication, Influencing and Negotiation Skills 沟通, 影响力和谈判技巧	CN	5400
10-11	【Online &Offline】Analyzing and Visualizing Business Data with Power BI Power BI 商业数据可视化分析(线上和线下)	CN	3600
12	【Online &Offline】Unveiling the Secret of Data: PivotTable in Depth Excel 数据透视表深度应用(线上和线下)	CN	1800
13	Client Value Focused Prospecting 以客户为本-开发新客户	CN	3100
14	On Field Coaching 落地销售辅导	CN	3100
17-18	【Online &Offline】Working Smart with MS Excel Excel 高效商务应用 (线下&线上)	CN	2800
17-18	Working with Excel Macro & VBA Excel 宏与 VBA	CN	3600
24	【Online &Offline】Say It with Charts: Presenting Data Graphically in Excel 用图表说话 (Excel 数据图) (线上和线下)	CN	1400
26	【Online &Offline】Creating and Presenting Charts with think-cell think-cell 图表创建与演示(线上和线下)	CN	1800
27-28	Project Management Essence 项目管理精要	CN	5400

August

3	Radical Business Innovation 全新的商业创新	EN	3100
7	【Online &Offline】Working Smart with Microsoft Teams Teams 团队远程协作(线上和线下)	CN	1000
8-9	【Online &Offline】Working Smart with PowerPoint 如何使用 PowerPoint 提高你的工作效率(线上和线下)	CN	2800
10 13:30-17:00	Information Security Awareness 信息安全意识	EN	1600
14	【Online &Offline】Excel Data Management and Analysis Excel 数据管理与统计分析(线上和线下)	CN	1400
14-15	Practical Operation of Import and Export Customs Clearance and its Risk Control 进出口通关实务操作及其风险控制	CN	5800
15	【Online &Offline】Working with Excel Functions Excel 函数应用(线上和线下)	CN	1400
17-18	Value Selling Skills 价值销售技巧	CN	5400
24-25	Bridging the Culture Gap-Living, Working and Leading in China 如何在中国更好的生活, 工作以及领导团队	EN	5400
28	【Online &Offline】Microsoft 365: Improved Experience in Cloud Collaboration Microsoft 365 云端协作新体验(线上和线下)	CN	1800

29 13:30-17:00	Business Continuity Management 业务连续性管理	EN	1600
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September

6	【Online &Offline】Power Automate Application for End User Power Automate 流程自动化应用(线上和线下)	CN	1800
7-8	Excellence in Customer Service 优质客户服务	CN	5400
7-8	Working with Excel Macro & VBA Excel 宏与 VBA	CN	3600
7-8	Analysing and Visualising Business Data with Tableau Tableau 商业数据可视化分析	CN	3600
7-8	Practical Operation of Import and Export Customs Clearance and its Risk Control 进出口通关实务操作及其风险控制	CN	5800
11	【Online &Offline】Say It with Charts: Presenting Data Graphically in Excel 用图表说话 (Excel 数据图) (线上和线下)	CN	1400
12-13	Six Essential Skills for Procurement Excellence 六脉神剑——卓越采购人必备的六项技能	CN	5800
14-15	Creative Problem Solving 创造性解决问题	CN	5400
18-19	【Online &Offline】Working Smart with MS Project 如何使用 MS Project 提高项目管理水平(线上和线下)	CN	3600
19-20	Interculture Communication, Problem and Conflict Management 跨文化沟通和冲突管理	CN	5500
21-22	Conflict Management & Navigating Difficult Conversations 冲突管理和掌控矛盾困难场景技巧	CN	5400
26	Leadership EQ 高情商领导力提升训练	CN	3100
26-27	【Online &Offline】Analyzing and Visualizing Business Data with Power BI Power BI 商业数据可视化分析(线上和线下)	CN	3600

October

9	【Online &Offline】Creating and Presenting Charts with think-cell think-cell 图表创建与演示(线上和线下)	CN	1800
10-11	【Online &Offline】Working Smart with PowerPoint 如何使用 PowerPoint 提高你的工作效率(线上和线下)	CN	2800
16	【Online &Offline】Excel Data Management and Analysis Excel 数据管理与统计分析(线上和线下)	CN	1400
16	Upward Report Skills 向上汇报技巧	CN	3100
17	【Online &Offline】Working with Excel Functions Excel 函数应用(线上和线下)	CN	1400
17-18	Communication, Influencing and Negotiation Skills 沟通, 影响力和谈判技巧	CN	5400
19-20	Agile Leadership 卓越领导力提升	CN	5400
24	Confident in Business Writing 商务写作	CN/EN	3100
24 9:00-12:00	Information Security Awareness 信息安全意识	EN	1600
24 13:30-17:00	Business Continuity Management 业务连续性管理	EN	1800
25	Change Management- Change Matters 变革管理	EN	3100
26-27	Business Presentation Skills 商务演讲技巧	CN	5400

31	Building High Performance Teams 创建高绩效团队	CN/EN	3100
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November

2-3	Key Account Management Workshop 关键客户拓展与维护工作坊	CN	5400
6	【Online &Offline】 Say It with Charts: Presenting Data Graphically in Excel 用图表说话 (Excel数据图) (线上和线下)	CN	1400
9-10	Virtual Communication 虚拟沟通	CN	5400
13-14	【Online &Offline】 Analyzing and Visualizing Business Data with Power BI Power BI 商业数据可视化分析(线上和线下)	CN	3600
15	Lead, Motivate & Inspire, Leadership Skills 领导, 激励和鼓舞	EN	3100
16-17	Supervisory Management Skills 中层经理的领导艺术	CN	5400
20	【Online &Offline】 Unveiling the Secret of Data: PivotTable in Depth Excel 数据透视表深度应用(线上和线下)	CN	1800
23-24	LEGO Innovation Thinking 乐高创新思维	CN	5500
28	【Online &Offline】 Power Automate Application for End User Power Automate 流程自动化应用(线上和线下)	CN	1800
28-29	Pyramid Thinking 逻辑搭建, 可信表达	CN	5400

December

11	【Online &Offline】 Excel Data Management and Analysis Excel 数据管理与统计分析(线上和线下)	CN	1400
13-14	【Online &Offline】 Working Smart with MS Project 如何使用MS Project 提高项目管理水平(线上和线下)	CN	3600
18-19	Working with Excel Macro & VBA Excel 宏与VBA	CN	3600
20-21	【Online &Offline】 Working Smart with PowerPoint 如何使用 PowerPoint 提高你的工作效率(线上和线下)	CN	2800
25	【Online &Offline】 Microsoft 365: Improved Experience in Cloud Collaboration Microsoft 365 云端协作新体验(线上和线下)	CN	1800